



# KAUFMAN COUNTY, TEXAS

## Development Services OSSF Application

101 N. Houston St.  
Kaufman, Texas 75142  
469-376-4127

**PLEASE NOTE: ALL INFORMATION MUST BE PROVIDED  
INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED FOR SUBMISSION**

Type of Permit:  Other  Commercial  Residential

Other (specify): \_\_\_\_\_

### APPLICANT INFORMATION

Property Owner: \_\_\_\_\_ DL/ID: \_\_\_\_\_

Site Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City/Zip: \_\_\_\_\_

**FOR PARCELS WITH EXISTING SEPTIC SYSTEMS - IF AN ADDITIONAL SEPTIC IS BEING INSTALLED, PLEASE ATTACH THE NEW ADDRESS LETTER ISSUED BY KAUFMAN COUNTY 911/GIS FOR THE NEW SEPTIC BEING INSTALLED. EACH SEPTIC MUST HAVE ONE ACRE OF USABLE SPACE, ALONG WITH A SEPARATE ADDRESS.**

Property ID# (from County Appraisal District): \_\_\_\_\_

Subdivision: \_\_\_\_\_ Phase: \_\_\_\_\_ Lot: \_\_\_\_\_

Single Family Residence: Type: \_\_\_\_\_ Sq Ft: \_\_\_\_\_ Bedrooms: \_\_\_\_\_ Bathrooms: \_\_\_\_\_

Commercial (Includes Multi Family): Type: \_\_\_\_\_ Sq Ft: \_\_\_\_\_ # of Employees: \_\_\_\_\_

Installer Name: \_\_\_\_\_ Ph#: \_\_\_\_\_

Company Name: \_\_\_\_\_ Company EMAIL: \_\_\_\_\_

OSSF#: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

*The undersigned applicant certifies that all information supplied herein is true and correct to the best of my knowledge and no incorrect information was provided for purposes of obtaining a permit to construct an on-site sewage facility and applicant either owns and/or has authority to construct an on-site sewage facility on this property. Permission is hereby-granted to a designated representative of the licensing authority, Kaufman County Public Works Department, to enter said property for purposes of inspection, to determine compliance with applicable laws, standards, rules and regulations.*

X \_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

SUBMIT APPLICATIONS

EMAIL: [publicworks@kaufmancounty.net](mailto:publicworks@kaufmancounty.net)

MAIL OR IN PERSON: 101 N Houston St, Kaufman, TX 75142 QUESTIONS: 469-376-4127

IF APPLICANT IS AGENT THEN COMPLETE SECOND PAGE FOR AGENT INFORMATION



# KAUFMAN COUNTY, TEXAS

## Development Services

### OSSF Application

101 N. Houston St., Kaufman, TX 75142 (469) 376-4127

#### AGENT INFORMATION

**COMPLETE THIS PAGE ONLY IF THE APPLICANT IS ACTING AS AN AGENT FOR THE OWNER**

#### OWNER IDENTIFICATION

Owner(s) Name: \_\_\_\_\_

**FOR OFFICE**

Agent Name: \_\_\_\_\_ Title: \_\_\_\_\_

Physical Address: \_\_\_\_\_ City, State: \_\_\_\_\_ Zip: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City, State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_

DOB: \_\_\_\_\_ DL/ID#: \_\_\_\_\_

**The undersigned applicant further certifies that if they are acting as an agent for an entity identified above, specifically:**  
(Initial at least one that applies)

\_\_\_\_\_ *A partner (if the Owner is a partnership);*

\_\_\_\_\_ *An Officer of the corporation, association, Limited Liability Company, nonprofit corporation listed above; or*

\_\_\_\_\_ *An agent of the above entity, and by my duties in my above listed title I have such responsibility that have the authority to represent the policy and direction of the entity in this matter.*

**IF NONE OF THE ABOVE APPLY THEN YOU ARE NOT THE AGENT THAT SHOULD BE COMPLETING THIS APPLICATION. THIS APPLICATION MUST BE COMPLETED BY A PERSON WITH SUFFICIENT AUTHORITY LISTED ABOVE.**

X \_\_\_\_\_  
Agent Signature

\_\_\_\_\_  
Date

THE COUNTY OF KAUFMAN  
STATE OF TEXAS

CERTIFICATION OF OSSF REQUIRING MAINTENANCE

According to Texas Commission on Environmental Quality Rules for On-Site Sewage Facilities, this document is filed in the Deed Records of Kaufman County, Texas.

I

The Texas Health and Safety Code, Chapter 366 authorizes the Texas Commission on Environmental Quality (TCEQ) to regulate on-site sewage facilities (OSSFs). Additionally, the Texas Water code (TWC), § 5.012 and § 5.013, gives the TCEQ primary responsibility for implementing the laws of the State of Texas relating to water and adopting rules necessary to carry out its powers and duties under the TWC. The TCEQ, under the authority of the TWC and the Texas Health and Safety Code, requires owner's to provide notice to the public that certain types of OSSFs are located on specific pieces of property. To achieve this notice, the TCEQ requires a deed recording. Additionally, the owner must provide proof of the recording to the OSSF permitting authority. This deed certification is not a representation or warranty by the TCEQ of the suitability of this OSSF, nor does it constitute and guarantee by the TCEQ that the appropriate OSSF was installed.

II

An OSSF requiring a maintenance contract, according to 30 Texas Administrative Code § 285.91 (12) will be installed on the property as described as: (enter legal description of property)

The property is owned by: X \_\_\_\_\_

This OSSF must be covered by a continuous maintenance contract. All maintenance on this OSSF must be performed by an approved maintenance company, and a signed maintenance contract must be submitted to Kaufman County within 30 days after the property has been transferred.

The owner will, upon any sale or transfer of the above-described property, request a transfer of the permit for the OSSF to the buyer or new owner. A copy of the planning materials for the OSSF can be obtained from Kaufman County.

WITNESS BY HAND(S) ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, \_\_\_\_\_.

X \_\_\_\_\_

(Owner (s) Signature)

SWORN TO AND SUBSCRIBED BEFORE ME ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Notary Public, State of Texas  
Notary's Printed Name: \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_